



**UIA 2017 서울 세계건축대회**

U I A  
2 0 1 7  
S E O U L

*Soul of City*

**UIA 2017 Seoul World Architects Congress**

# **EXHIBITOR'S SERVICE MANUAL**

**MONDAY 4<sup>TH</sup> SEPTEMBER - THURSDAY 7<sup>TH</sup> SEPTEMBER 2017**

**COEX, Hall C**



# CONTENTS

<b>SECTION 1. General Information</b> .....	<b>4</b>
◦ Exhibitor Information	
◦ Move - In & Out Schedule	
◦ Exhibition Rules and Regulations	
<b>SECTION 2. Services for Exhibitors</b> .....	<b>9</b>
◦ Booth Design and Facilities	
◦ Shipping	
◦ Accommodation	
◦ Interpretation	
◦ Transportation	
◦ Hotel Reservation	
<b>SECTION 3. Official Application Forms</b> .....	<b>17</b>
◦ [FORM 1] Booth Construction-Company Name Board	
◦ [FORM 2] Show Directory Entry	
◦ [FORM 3] Badges for Exhibitor	
◦ [FORM 4] Utility Services	
◦ [FORM 5] Rental Furniture	
◦ [FORM 6] Utilities Placement Grid	
◦ [FORM 7] Temporary Staff / Interpreter	



UIA 2017 서울세계건축대회  
UIA 2017 Seoul World Architects Congress  
'Soul of City'  
4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.ia2017Seoul.org](http://www.ia2017Seoul.org)

# SECTION 1

## *GENERAL INFORMATION*

---

<b>1. Exhibitor Information</b>	<b>5</b>
<b>2. Move – In &amp; Out Schedule</b>	<b>6</b>
<b>3. Exhibition Rules and Regulations</b>	<b>8</b>



**UIA 2017 서울세계건축대회**  
**UIA 2017 Seoul World Architects Congress**  
*'Soul of City*  
4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.ia2017Seoul.org](http://www.ia2017Seoul.org)

## ■ Exhibitor Information

### ■ Show Title

UIA 2017 Seoul World Architects Congress

### ■ Exhibition Period

September 4(Mon.) ~ 7(Thur.), 2017 (4days) 10:00~17:00

### ■ Venue

Hall C, 3<sup>rd</sup> Floor, COEX, Seoul, Korea

### ■ Organized by

UIA, Seoul Metropolitan Government, FIKA

### ■ Sponsored by

Ministry of Land, Ministry of Culture, Korea Land & Housing Corporation,  
Seoul Housing & Communities Corporation

### ■ Managed by

Studio Bloom co.,. Ltd

### ■ Exhibits

Building Materials & Facilities. IoT Home Security & Software, Interior & Furniture,  
Landscape & Public Facility Materials, Digital 3D Printing, Signboard Design, Display,  
Architectural Design Office

### ■ Contact

UIA 2017 Seoul World Architects Congress Exhibition Agency

**Lauren,** *Assistant manager*

2F, 56. Nambusunhwan-ro 333-gil, Seocho-gu, Seoul, Republic of Korea

Tel. 82-70-7772-7052 | Fax. 82-2-585-4334 | E-mail. [uia2017ex@gmail.com](mailto:uia2017ex@gmail.com)

Website. [www.ia2017seoul.org](http://www.ia2017seoul.org)

■ **Move – In & Out Schedule**

Classification	Contents	Schedule	Remarks
Exhibits Move-in	Raw Space – Only, Shell Scheme Booth	September 3 (Sun.) 13:00~20:00	- Any vehicles are not permitted after Sep 3, 16:00. - Prior report for over 0.5ton/m <sup>2</sup> Heavy exhibits
Booth Installation	Floor Plan Marking	September 2 (Sat.) 08:00~10:00	
	Raw Space – Only,	September 2, 3 (Sat, Sun) 9:00~20:00	
	Shell Scheme Booth	September 3 (Sun.) 13:00~20:00	
Utility Service Installation	Electric Power	September 3 (Sun.) ~15:00	-plan to supply Electric Power after completion of electric works
	Drainage/Compressed air	September 3 (Sun.) ~15:00	
	Telephone Lines/ LAN	September 3 (Sun.) ~15:00	-Possible to set up LAN after setting up PC
Exhibits Move-Out		September 7 (Thur.) 17:00~20:00	-Vehicles are permitted after removal of Pytex.
Dismantling		September 7 (Thur.) 17:00~24:00	-Precaution of exhibits theft
Installation Vehicles Free Parking	Exhibits Move-in & installation Period (September 2~3) Exhibits Move-out & Dismantling Period (September 7)		-3 hours free parking per one vehicle

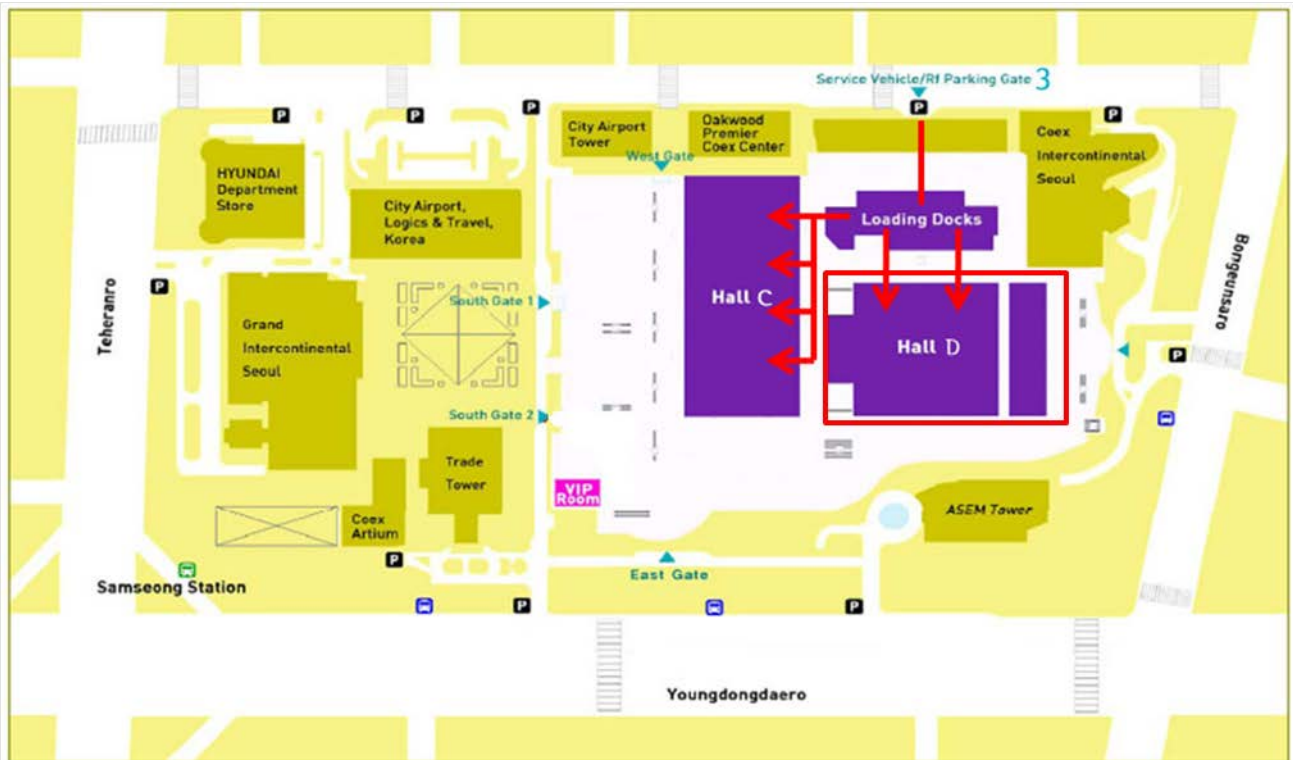
■ **Exhibitors' Access**

To allow preparation work for exhibitors during fair period, the exhibition halls will be open for exhibitors at 9:00a.m. All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall.

■ **Height Limit of Booth: 4M**

■ **Route for Move in & out**

▶ **Freight Vehicles for exhibition must use West Gate Of COEX (Entrance 3) to enter the exhibition halls and go to the loading docks of the 3<sup>rd</sup> floor(Hall C).**



▶ The show organizer will prepare **3 hours of free-parking service only for freight vehicles** with working purpose above in all vehicles.

▶ During the installation and removing period, it is exhibitors' responsibility to keep or remove their exhibit items and related materials in exhibition halls.



## ■ Exhibition Rules and Regulations

### ■ Requirements in installation

#### ▶ Layout

Any items that can be seen from the pathway or other exhibitor's booth should be decorated upon exhibitor's payment. Decorative items, lighting fixtures, and audio equipment should not disturb other exhibitors or their booths.

#### ▶ Restriction on sound volume

Exhibitors may use audio equipment for promotion if they keep the sound down to avoid disturbing other booths. The secretariat office may intervene to restrict the use should there be any complaints made. Exhibitors are required to register any audio equipment, which they will use during the show. It must be less than 85 db. sound level. If there is any equipment that makes sound louder than 85 db. The secretariat of UIA 2017 Seoul World Architects Congress may ban the use of the equipment.

#### ▶ Safety

Exhibitors should take necessary safety measures prior to using dangerous equipment or parts during the show in order to prevent accidents and each exhibitor is responsible for the maintenance and safety of those equipments.

(Including containers of hazardous material, x-ray generating machines, inflammable and explosive substance, high-voltage equipment, radioactive material, accelerators, liquid mercury)

#### ▶ Maintenance of hazardous materials

All the dangerous exhibiting items need to be reported to the organizers before taking in. The exhibitors are also required to take necessary safety measures to maintain the items.

#### ▶ Wiring



U I A 2017 서울세계건축대회

U I A 2017 Seoul World Architects Congress

*'Soul of City*

4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.uia2017Seoul.org](http://www.uia2017Seoul.org)

The work of wiring in booths and displaying items should be done in compliance with the relevant rules and regulations of Korea. The same applies to the construction of display facilities.

▶ **To avoid predicaments**

Each exhibitor should refrain from any activities that may cause troubles at the show and should try not to disturb other booth.

▶ **Occupier's obligation**

All exhibitors are required to pay for the full rental fee of the entire space according to the original contract, under any circumstances. If any exhibitors fail to meet the deadline for displaying exhibit items, secretariat of U I A 2017 Seoul World Architects Congress shall reserve the right to use the stand for other purposes. Furthermore, exhibitors who fail to pay for stand rental fee to the secretariat of U I A 2017 Seoul World Architects Congress by due date shall lose their right to the stand.

▶ **Security**

We have engaged an alert and efficient security force from COEX and will do our best to ensure the safety of your exhibitors. Nevertheless, you must arrange your own insurance to cover all stages of the event and be particularly careful not to leave your stand unattended at the close of the Exhibition. It is at this time that there is the greatest risk of theft. The organizer will not accept responsibility for theft, loss or damage to exhibits.





U I A 2017 서울세계건축대회  
U I A 2017 Seoul World Architects Congress  
'Soul of City'  
4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.uia2017Seoul.org](http://www.uia2017Seoul.org)

## SECTION 2

### *Services for Exhibitors*

---

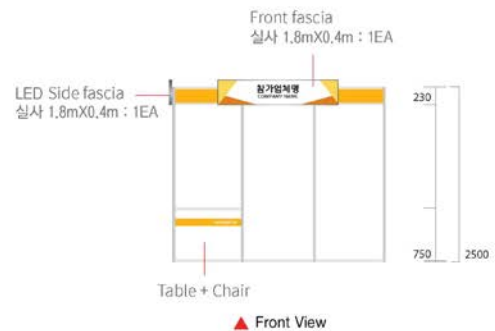
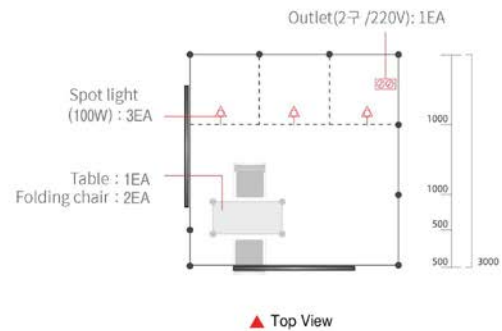
<b>1.Booth Design and Facilities</b>	<b>11</b>
<b>2.Shipping</b>	<b>14</b>
<b>3.Accommodation</b>	<b>14</b>
<b>4.Interpretation</b>	<b>15</b>
<b>5.Tansportation</b>	<b>15</b>
<b>6.Hotel reservation</b>	<b>17</b>

## 1. Booth Design and Facilities

### ■ Shell Scheme Booth



▲ Perspective



#### ▶ The shell scheme booths include the following items.

Back & Sidewalls, Carpet(Pytex), Company name board(English),  
 3 spot light(100W), 1 electric outlet,  
 1 information table, 2 chair, power supply to 1 Kw.

- ▶ You should not install any extra facilities like nail or make holes on the wall. If you need help in hanging or displaying the exhibits, please contact the organizer's office.



## ■ Exhibition Guide

▶ **Location** : (135-731) COEX, World Trade Center Seoul

▶ **Allowed Floor Load** : Hall C(3<sup>rd</sup> Floor) : 1.5ton/sqm.

▶ **Cargo Entrance** : 6M × 5M (Height)

The maximum capacity of the vehicles allowed in the Hall is 2.5 ton

▶ **Height Limit** : 4M

▶ **Electricity Supply**

▪ 220V/60Hz/Single phase ▪ 220V/60HZ/Triple phase ▪ 380V/60Hz/ Triple phase

## ■ Installing electrical power

- ▶ The voltage of electricity inside the hall is 220V & 380V. If you need 110V, the exhibitors must prepare transformer.
- ▶ Shell stand booth: equipment with the main cable lamp light, switches, outlets and electricity supply inside the booths.
- ▶ When installing sensitive equipment, you need to install its own safety features. Electricity supply for the booths will be cut off automatically 30 minutes after the show each day.

## ■ Installing telephone

▶ It is only based on domestic calls and no extra fees will be charged.

Domestic call: USD150/circuit Overseas call: USD250/circuit

▶ We install local telephone line inside the booth and issue an individual telephone number upon request. You can also apply for the international telephone (plus local call) line.

→ Application Form 4

▶ During the exhibition, If extra telephone is needed in your booth, please have contact with the secretariat.



UIA 2017 서울세계건축대회

UIA 2017 Seoul World Architects Congress

'Soul of City

4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.ia2017Seoul.org](http://www.ia2017Seoul.org)

#### ■ Installing the Internet exclusive cable

- ▶ There are free Wi-Fi provided in most areas of COEX, however for more stable use of Wi-Fi, we recommend you to install individually.
- ▶ ID for each wireless internet will be provided and it is only valid during September 3<sup>rd</sup> through September 7<sup>th</sup> (5days)
- ▶ The Internet exclusive cable is only supplied to the applicants for T1(1P Address / 1 Port).  
→ Application Form 4
- ▶ To prevent the Network traffic increases, the use of NAT server is not permitted.

#### ■ Water supply, drainage, and compressed air

- ▶ Compressed air will be supplied 30 minutes before the show and cut off 30 minutes after the show.  
→ Application Form 4

#### ■ Rental Furniture

- ▶ If exhibitors need additional furniture such as extra showcases, chair, tables, it need to be ordered ~~the~~ by application. Pre-payment in full is required.  
→ Application Form 5

#### ■ Removal

- ▶ After the exhibition when the subcontractors remove the furniture, exhibitors should ensure that any belonging in the drawers and the shelves is not left behind. The organizer does not take responsibility for any damage and loss consequently. All the participants must return the equipment and tools that are leased from the secretariat.



U I A 2017 서울세계건축대회

U I A 2017 Seoul World Architects Congress

'Soul of City

4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.uia2017Seoul.org](http://www.uia2017Seoul.org)

## ■ Cleaning

- ▶ Organizers will provide cleaning service within hallway and business lounge only.

As for booths, exhibitors will be responsible to keep its booths clean at all time, including installation and removing period.

## 2. Shipping

### ■ Official Forwarder

#### **Korea Interlink INC.**

220, Yeongsin-ro, Yeongdeungpo-gu, Seoul, Republic of Korea

Tel: +82-2-786-5251 / Fax: +82-2-785-4789

Director: Mr. SeungHyun Shin ([shshin@koreainterlink.co.kr](mailto:shshin@koreainterlink.co.kr))

Operation: Ms. Gina Moon ([ginamoon@koreainterlink.co.kr](mailto:ginamoon@koreainterlink.co.kr))

E-mail: [info@koreainterlink.co.kr](mailto:info@koreainterlink.co.kr)

### 3. Accommodation



☞ if you want to know more information about the Accommodation

Visit website, [http://www.uia2017seoul.org/hotel/e\\_hotel\\_02.asp](http://www.uia2017seoul.org/hotel/e_hotel_02.asp)

### 4. Interpretation

- ▶ If you need an interpreter, please fill out application form 7

### 5. Transportation

#### ■ Parking

##### ▶ Installation / Dismantling Vehicles

: 3 hours free parking per one vehicle (During the period of preparation & Dismantling)

: Free Parking Applicable Vehicles: Trucks, Vans, Other heavy-loading vehicles.

##### ▶ General Vehicles

: 2,400 won/ First 30 min, additional 1,200won/15min)

: 4,800won/Hour, 48,000 won/day



UIA 2017 서울세계건축대회  
UIA 2017 Seoul World Architects Congress  
'Soul of City'  
4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, [www.uia2017Seoul.org](http://www.uia2017Seoul.org)

## ■ Within The City

### ▶ Incheon International Airport

Most participants traveling on international flights will enter Korea through Incheon International Airport (ICN), located 52km west of downtown Seoul. It is roughly 80 minutes from the airport to the COEX.

#### A. TAXIS

Taxis are plentiful, clean, safe and inexpensive in Korea. There are taxi stands in most of the city areas, and taxis can be hailed on the streets and at taxi stands. In addition, certain taxis can be requested by phone, though the fare for these special call taxis is somewhat higher than regular taxis. Most taxi drivers do not speak English, so it is advisable to tell him or her names of the different landmarks (e.g. major hotels or attractions) near your destination. Vacant taxis have red indicator lamps in front of the front passenger seat and on the roof.

#### B. SUBWAY

The subway is the most efficient and convenient way for foreign travelers to get around in Seoul. Station names, ticket counters, and transfer signs are all clearly marked in English as well as Korean, the different lines are rotor-coded, and all trains have announcements in English and Korean. The subways themselves are clean and efficient, air-conditioned, and have automatic ticket dispensers and convenient bus connections. Fares are inexpensive, but do vary with service areas, so check the cost for your destination before purchasing a ticket from the ticket counter or dispenser.

☞ if you want to know more information about the transportation,

Visit website, [https://www.uia2017seoul.archi/seoul/e\\_seoul\\_02.asp](https://www.uia2017seoul.archi/seoul/e_seoul_02.asp)



## SECTION 3

### *Official Application Forms*

<b>[FORM 1] FASCIA NAME</b>	<b>17</b>
<b>[FORM 2] Show Directory Entry</b>	<b>18</b>
<b>[FORM 3] Badges for Exhibitor</b>	<b>19</b>
<b>[FORM 4] Utility Services</b>	<b>20</b>
<b>[FORM 5] Rental Furniture</b>	<b>21</b>
<b>[FORM 6] Utilities Placement Grid</b>	<b>22</b>
<b>[FORM 7] Temporary Staff / Interpreter</b>	<b>23</b>
<b>[FORM 8] 'Space Only' Contractor &amp; Booth Drawings</b>	<b>24</b>

**Return to**

Secretariat of UIA 2017 Seoul World Architects Congress

E-mail : uia2017ex@gmail.com

Tel : 82-70-7772-7052 | Fax : 82-2-585-4334

Dead line: July 14, 2017





**FASCIA NAME (Shell Scheme Only)**

Must be  
Submitted

**FORM 1**

**RETURN TO** Secretariat of UIA 2017 Seoul World Architects Congress  
 Tel: 82-70-7772-7052 Fax: 82-2-585-4334 E-mail: : uia2017ex@gmail.com

Company: \_\_\_\_\_  
 Name: \_\_\_\_\_ Country: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

A. FASCIA NAME

- ◎ Please Indicate below the exact letters to appear on fascia board including spaces and punctuation.
- ◎ Please type or print clearly.
- ◎ Country name will automatically be printed.

English (Letters on the fascia board will be capitalized.)


※ If there are more than the standard letters amount, so it may be slightly smaller than normal font size.

B. LOGO

- ◎ If you wish to have your logo on the Fascia, please send sample(ai file) with this Form by e-mail.

Price	Q'ty	Total
USD50		

Dead line: July 14, 2017



**UIA 2017 서울세계건축대회**  
**UIA 2017 Seoul World Architects Congress**  
*'Soul of City*  
 4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, www.uia2017Seoul.org

**Show Directory Entry**

**Must be  
Submitted**

**FORM 2**

**RETURN TO**

Secretariat of UIA 2017 Seoul World Architects Congress

Tel: 82-70-7772-7052

Fax: 82-2-585-4334

E-mail: uia2017ex@gmail.com

Company:

Name:

Country:

Tel:

Fax:

E-mail:

**Compulsory Entry in the Show Directory**

Company Name (in English):

Address:

<Country code> <Area Code> <Direct Code>

<Country code> <Area Code> <Direct Code>

Tel:

Fax:

E-mail Address:

Website: http://

Contact Person: Mr. / Ms.

Job title / Department:

Introduce Company

Products to be exhibited - Max 160 characters (English) including spaces.

Should you wish to insert an image of your main exhibit in the show directory,

Please submit this form together with the exhibit image by jul 14(Fri),



U I A 2017 서울세계건축대회  
 U I A 2017 Seoul World Architects Congress  
 'Soul of City'  
 4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, www.uia2017Seoul.org

Dead line: July 14, 2017

**Badges for Exhibitor**

Must be  
Submitted

**FORM 3**

**RETURN TO** Secretariat of U I A 2017 Seoul World Architects Congress  
 Tel: 82-70-7772-7052 Fax: 82-2-585-4334 E-mail: uia2017ex@gmail.com

Company:

Name:

Country:

Tel:

Fax:

E-mail:

No Exhibitors and stand fitting contractors are allowed to enter the exhibition hall without an official badge issued by the Show organizer. Please indicate the number of badges that your office, agent or contractors need.

**Note:**

You can pick up your badge on the show venue or Information Desk at the entrance on september 2(Sat) ~ 3(Sun).

Quantity



Dead line: July 14, 2017

**Utility Services**

**FORM 4**

**RETURN TO** Secretariat of UIA 2017 Seoul World Architects Congress  
 Tel: 82-70-7772-7052 Fax: 82-2-585-4334 E-mail: uia2017ex@gmail.com

Company:

Name: Country:

Tel: Fax:

E-mail:

**1. ELECTRICITY SUPPLY, Light DETAILS**

Classification	Required (KW)		Charges Due	Unit Price	Remarks
	Daytime	24 hours			
Single-Phase 220V			US\$	150 US\$ /kW	Daytime
Three-Phase 220V					24hours
Three-Phase 380V					
Spot Light/ Arm			US\$	40 US\$ /EA	
HQI			US\$	70 US\$ /EA	
Sub Total ①	US\$				

**2. TELEPHONES, LAN, COMPRESSED AIR AND WATER & DRAINAGE**

Classification	Required (Units)	Charges Due	Unit price	Remarks
Telephone Local	Line(s)	US \$	150 US \$ /EA	No extra charge
Telephone Overseas	Line(s)	US \$	250 US \$ /EA	No extra charge
LAN Cable	Port(s)	US \$	200 US \$ /EA	
LAN Wireless	ID(s)	US \$	100 US \$ /EA	
Compressed Air	Line(s)	US \$	250 US \$ /EA	
Water & Drainage	Line(s)	US \$	250 US \$ /EA	
Sub Total ②	US\$			

Total Amount (①+②)	US\$
-----------------------	------

**Note:**

- ◆ Payment of the total utility services fee should be made until July. 14(Fri), 2017.
- ◆ Please send us a copy of the bank transfer by fax at +82-2-585-4334 or e-mail.

**Payment Information**

Upon receipt of application UIA2017 SEOUL will send a confirmation.  
 Bank Name : Woori Bank (157-3, Samseong-dong, Gangnam-gu, Seoul, Korea)  
 Beneficiary: UIA2017 SEOUL.  
 A/C No.: 1081-100-703476 (Swift Code : HVBKCRSEXXX)





Dead line: July 14, 2017

**UTILITIES PLACEMENT GRID**

**FORM 6**

**RETURN TO** Secretariat of UIA 2017 Seoul World Architects Congress  
 Tel: 82-70-7772-7052 Fax: 82-2-585-4334 E-mail: uia2017ex@gmail.com

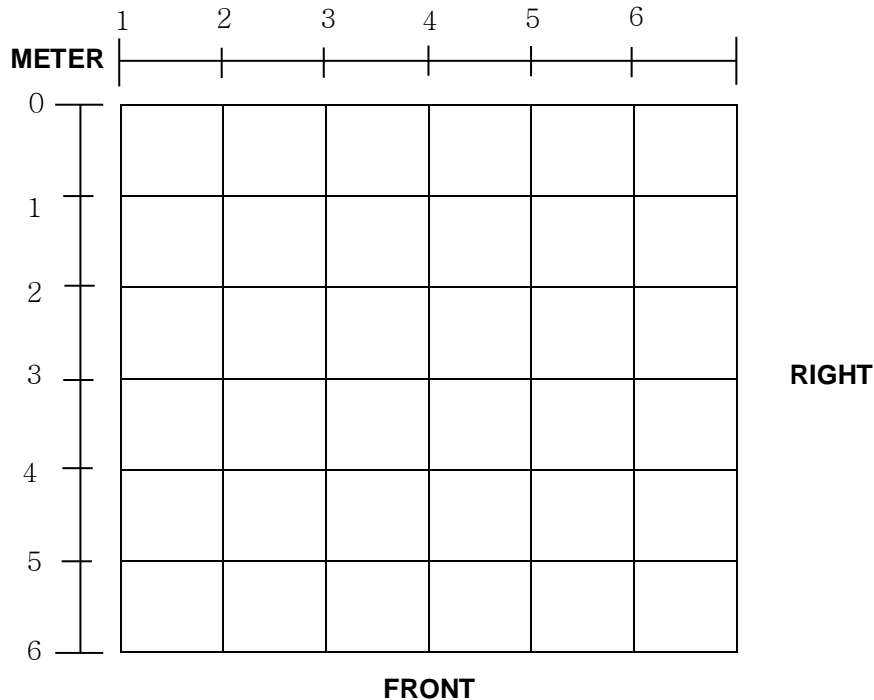
Company: \_\_\_\_\_

Name: \_\_\_\_\_ Country: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please indicate below the manner in which you want the utilities(electricity, compressed Air, water supply and drainage, telephone, internet) placed in your booth(s) and return this form to us with your order. If you have multiple booths, please change the meter markings as necessary



**KEY**

**Electricity**

- ☆ 100W Spot Light/ Long-Arm Spotlight
- HQI Light
- Halogen Lamp
- ⊙ Socket Outlet
- Ⓣ 24-Hour Supply
- ⊗ Supply Only(State KW Voltage & Phase)

**Compressed Air/Water Supply and Drainage**

- Ⓢ Compressed Air
- Ⓣ Drainage
- Ⓜ Water

**Temporary Telephone/Internet Service**

- Ⓣ TELEPHONE
- Ⓛ INTERNET LINE



**U I A 2017 서울세계건축대회**  
**U I A 2017 Seoul World Architects Congress**  
*'Soul of City*  
 4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, www.uia2017Seoul.org

Dead line: July 14, 2017

**TEMPORARY STAFF / Interpreter**

**FORM 7**

**RETURN TO** Secretariat of U I A 2017 Seoul World Architects Congress  
 Tel: 82-70-7772-7052 Fax: 82-2-585-4334 E-mail: uia2017ex@gmail.com

Company:

Name: Country:

Tel: Fax:

E-mail:

Role	Cost	Language	Date		No. of Staff	Total
			From	To		
Attendant	USD150	Korean				USD
Receptionist	USD230	Korean/English				USD
Receptionist	USD300	Korean /other language				USD
Interpreter	USD950	Korean /other language				USD
<b>Total</b>						<b>USD</b>

\* Other languages are required, please specify. A separate quotation will be provided.

**Note:**

1. There is a minimum charge of 1 day (7 hours inclusive of 1 hour break for lunch). Overtime is billed at one and half times the normal rate. Overtime charges commence after 17:00 hours
2. Lunch fee should be paid by exhibitor for the staff
3. Temporary staff should not be entrusted with the handling of cash or other valuables. Exhibitors will be responsible for the safety of temporary staff while in their stands and the Organizers will not be responsible for losses or damages caused by such personnel.

**Payment Information**

Upon receipt of application U I A 2017 SEOUL will send a confirmation.  
 Bank Name : Woori Bank (157-3, Samseong-dong, Gangnam-gu, Seoul, Korea)  
 Beneficiary: U I A 2017 SEOUL.  
 A/C No.: 1081-100-703476 (Swift Code : HVBK KRSE XXX)



UIA 2017 서울세계건축대회  
 UIA 2017 Seoul World Architects Congress  
 'Soul of City'  
 4<sup>th</sup> -7<sup>th</sup> September 2017, Seoul, COEX, www.uia2017Seoul.org

Dead line: July 14, 2017

**'SPACE ONLY' CONTRACTOR & BOOTH  
 DRAWINGS**

**FORM 8**

**RETURN TO** Secretariat of UIA 2017 Seoul World Architects Congress  
 Tel: 82-70-7772-7052 Fax: 82-2-585-4334 E-mail: uia2017ex@gmail.com

Company: \_\_\_\_\_  
 Name: \_\_\_\_\_ Country: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

If you are using your own contractor for stand construction and/or interior decoration in place of the Official Stand-fitting Contractor, please fill in the following details.

















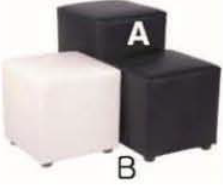



**My Contractor is :** .....  
**Address :** .....  
 .....  
**Tel :** ..... **Fax :** .....  
**Contact Person :** ..... **E-mail :** .....

**IMPORTANT NOTES:**

1. Technical drawing of your specially designed stand must be submitted to the Organizer for approval by July 14(Fri), 2017.
2. Special stand designs without the Organizer's approval may not be permitted in the Exhibition. Please note that all electrical connections must be inspected by the Official Electrical Contractor.
3. 'Space Only' stands may not exceed – 5m
4. It is the Exhibitor's responsibility to ensure that contractors whom they appoint are on the COEX Approved Contractors List and that they obey the regulations shown in this Exhibitor Manual.



## FURNITURE Catalog

<p><b>CH-01</b>    <b>Folding Chair</b></p> 	<p><b>CH-02</b>    <b>Round Chair</b></p> 	<p><b>CH-03</b>    <b>Peanut Chair</b></p> 	<p><b>CH-04</b>    <b>Cyber Chair</b></p> 
480 x 510 x 760 mm H    USD 15	420 x 420 x 700 mm H    USD 20	450 x 425 x 805 mm H    USD 20	500 x 400 x 750 mm H    USD 20
<p><b>CH-05</b>    <b>Wood Chair</b></p> 	<p><b>CH-06</b>    <b>Parasol Chair</b></p> 	<p><b>CH-07</b>    <b>Multi Chair</b></p> 	<p><b>CH-08</b>    <b>Smart Chair</b></p> 
500 x 400 x 750 mm H    USD 30	550 x 450 x 800 mm H    USD 10	450 x 480 x 760 mm H    USD 20	580 x 450 x 810 mm H    USD 25
<p><b>CH-09</b>    <b>Design Chair</b></p> 	<p><b>CH-10</b>    <b>Interior Chair</b></p> 	<p><b>CH-11</b>    <b>Fabric Chair</b></p> 	<p><b>CH-12</b>    <b>Eiffel Chair</b></p> 
500 x 400 x 840 mm H    USD 35	480 x 520 x 750 mm H    USD 35	660 x 550 x 760 mm H    USD 35	450 x 500 x 850 mm H    USD 45
<p><b>CH-13</b>    <b>Bar Chair</b></p> 	<p><b>CH-14</b>    <b>Cube Stool</b></p>  <p>White/Black/Red</p>	<p><b>CH-15</b>    <b>AL Chair</b></p> 	<p><b>CH-16</b>    <b>Bench</b></p> 
450 x 550 x 800 mm H    USD 40	410 x 3520 x 830 mm H    USD 25	560 x 460 x 780 mm H    USD 40	1500 x 520 x 420 mm H    USD 65
<p><b>CH-17</b>    <b>Cube Stool</b></p>  <p>A B</p>	<p><b>CH-18</b>    <b>Sofa</b></p>  <p>White/Black</p>	<p><b>CH-19</b>    <b>Sofa</b></p>  <p>White/Black</p>	<p><b>CH-20</b>    <b>Sofa</b></p> 
A: 400 x 400 x 670 mm H    USD 40 B: 430 x 430 x 460 mm H    USD 35	S: 1300 x 680 x 800 mm H    USD 120 D: 800 x 680 x 800 mm H    USD 60	S: 1300 x 680 x 680 mm H    USD 120	650 x 670 x 880 mm H    USD 60

## FURNITURE Catalog

<p><b>TB-01 Round Table</b></p> 	<p><b>TB-02 Square Table</b></p> 	<p><b>TB-03 Cyber Table</b></p> 	<p><b>TB-04 Glass Table</b></p> 
<p>A: 900 x 730 mmH USD 40 B: 750 x 730 mmH USD 35 C: 600 x 730 mmH USD 35</p>	<p>A: 700 x 700 x 730 mmH USD 45 B: 600 x 600 x 730 mmH USD 40</p>	<p>800 x 730 mmH USD 45</p>	<p>700 x 690 mmH USD 70</p>
<p><b>TB-05 Round Oak Table</b></p> 	<p><b>TB-06 Glass Coffee Table</b></p> 	<p><b>TB-07 Dura Table</b></p> 	<p><b>TB-08 Forming Table</b></p> 
<p>800 x 730 mmH USD 45</p>	<p>680 x 730 mmH USD 50</p>	<p>A: 1800 x 750 x 730 mmH USD 50 B: 1200 x 600 x 730 mmH USD 40</p>	<p>A: 1800 x 900 x 730 mmH USD 50 B: 1200 x 600 x 730 mmH USD 40</p>
<p><b>TB-09 Rectangular Table</b></p> 	<p><b>TB-10 Wood Bar Table</b></p> 	<p><b>TB-11 Sofa Table</b></p> 	<p><b>TB-12 Tea Table</b></p> 
<p>A: 1800 x 900 x 730 mmH USD 50 B: 1800 x 600 x 730 mmH USD 50 C: 1800 x 450 x 730 mmH USD 45 D: 1500 x 600 x 730 mmH USD 40 E: 1200 x 600 x 730 mmH USD 40</p>	<p>600 x 1100 mmH USD 45</p>	<p>1150 x 600 x 500 mmH USD 100</p>	<p>1200 x 600 x 440 mmH USD 70</p>

## FURNITURE Catalog

<p><b>DB-01 Information Desk</b></p> 	<p><b>DB-02 Display Base</b></p> 	<p><b>DB-03 Display Base</b></p> 	<p><b>DB-04 Display Base</b></p> 
<p>1000 x 500 x 750 mm H USD 30</p>	<p>A: 1900 x 600 x 762 mm H USD 60 B: 1500 x 600 x 762 mm H USD 50 C: 1050 x 600 x 762 mm H USD 40</p>	<p>A: 1900 x 900 x 974 mm H USD 110 B: 1500 x 900 x 974 mm H USD 90 C: 1050 x 900 x 974 mm H USD 80</p>	<p>A: 1900 x 600 x 974 mm H USD 80 B: 1500 x 600 x 974 mm H USD 70 C: 1050 x 600 x 974 mm H USD 60</p>
<p><b>DB-05 TV/VCR Stand</b></p> 	<p><b>DB-06 Display Table</b></p> 	<p><b>DB-07 Display Showcase</b></p> 	<p><b>DB-08 Display Showcase</b></p> 
<p>700 x 500 x 1000 mm H USD 50</p>	<p>1500 x 750 x 850 mm H USD 60</p>	<p>900 x 450 x 900 mm H USD 60</p>	<p>A: 900 x 500 x 2000 mm H USD 160 B: 500 x 500 x 2000 mm H USD 100</p>
<p><b>DB-09 Cupboard</b></p> 	<p><b>DB-10 Display Showcase</b></p> 	<p><b>DB-11 Storage Unit</b></p> 	<p><b>DB-12 Storage Unit</b></p> 
<p>900 x 450 x 750 mm H USD 50</p>	<p>1200 x 550 x 900 mm H USD 130</p>	<p>750 x 350 x 750 mm H USD 50</p>	<p>700 x 350 x 800 mm H USD 60</p>

## FURNITURE Catalog

<b>EL-01 Laser Printer</b> 	<b>EL-02 Laser Printer</b> 	<b>EL-03 LCD Monitor</b> 	<b>EL-04 Computer i3</b> 
<b>A: A3 Color</b> USD 450 <b>B: A3 B&amp;W</b> USD 300	<b>A: A4* Color</b> USD 230 <b>B: A4* B&amp;W</b> USD 110	<b>A: 27"</b> USD 120 <b>B: 24"</b> USD 100	<b>A: 27"</b> USD 240 <b>B: 24"</b> USD 220
<b>EL-05 Laser FAX</b> 	<b>EL-06 Copy Machine</b>  <b>B&amp;W/Color</b>	<b>EL-07 Laptop</b> 	<b>EL-08 Amp Set</b> 
<b>A4*</b> USD 100	<b>B4* ~ A3*</b> USD 550	<b>A: 15" Windows 15</b> USD 150 <b>B: 13" MacPro 15</b> USD 180	<b>A: 800W</b> USD 550 <b>B: 300W</b> USD 350 <b>C: 150W</b> USD 150
<b>EL-09 LED TV</b>  Stand included	<b>EL-10 UHD TV</b>  Stand included	<b>EL-11 LCD Projector</b>  Stand included	<b>EL-12 iPad</b> 
<b>A: 60"</b> USD 500 <b>B: 50"</b> USD 400 <b>C: 40"</b> USD 300	<b>A: 60"</b> USD 700 <b>B: 50"</b> USD 550	<b>A: 5,000 Ansi</b> USD 400 <b>B: 3,000 Ansi</b> USD 350	<b>A: iPad 3 9.7inch</b> USD 75 <b>B: iPad air 2 9.7inch</b> USD 95
<b>EL-13 Galaxy Tab</b> 	<b>EL-14 Wall Screen</b> 	<b>EL-15 Refrigerator</b> 	<b>EL-16 Water Dispenser</b> 
<b>A: Tab S SM-T800</b> USD 85 <b>B: Note 10.1</b> USD 55	<b>A: 200"</b> USD 200 <b>B: 150"</b> USD 120 <b>C: 100"</b> USD 70 <b>D: 80"</b> USD 50	<b>A: 120 l / 500X500x820</b> USD 80 <b>B: 80 l / 450 x 450 x 730</b> USD 60	<b>350x 350x980 mmH</b> USD 60 [water 1ea]



## FURNITURE Catalog

<p><b>DP-01</b> Shelf</p> 	<p><b>DP-02</b> Guard-rail</p>  <p>PIPE: 133</p>	<p><b>DP-03</b> Catalogue Holder</p> 	<p><b>DP-04</b> Spec Stand</p> 
<p>B: Slope USD 40 B: Flat USD 35</p>	<p>300 x 900 mmH USD 20</p>	<p>255 x 310 x 1470 mmH USD 40</p>	<p>350 x 1300 ~ 1800 mmH USD 25</p>
<p><b>DP-05</b> Spec Stand</p> 	<p><b>DP-06</b> Laptop Stand</p> 	<p><b>DP-07</b> Easel</p> 	<p><b>DP-09</b> Stand Hanger</p> 
<p>200 x 200 x 1000 mmH USD 25</p>	<p>450 x 450 x 1200 mmH USD 60</p>	<p>500 x 400 ~ 700 mmH USD 20</p>	<p>350 x 1800 mmH USD 20</p>
<p><b>DP-10</b> Cloth Hanger</p> 	<p><b>DP-11</b> White Board</p> 	<p><b>DP-12</b> Platform (Wood)</p> 	<p><b>DP-13</b> Platform (ACRYL)</p> 
<p>1000 x 960 ~ 1200 mmH USD 25</p>	<p>1470 x 500 x 460 mmH USD 70</p>	<p>B: 800 x 510 x 1200 mmH USD 90 B: 450 x 440 x 1160 mmH USD 60</p>	<p>B: 800 x 1180 mmH USD 200 B: 500 x 1180 mmH USD 150</p>
<p><b>DP-14</b> Wastebasket</p> 	<p><b>DP-15</b> Wastebasket</p> 	<p><b>DP-16</b> Water</p> 	
<p>15L USD 5</p>	<p>50L USD 10</p>	<p>18.9L USD 10</p>	